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**Vaccination and Wellbeing Funding - December 2024**

**Guidance and Proposal Form**

**Deadline for Submissions 27th December 2024**

**What is the funding for?**

The VCFSE Collaborative has been invited to co-ordinate and distribute £50,000 of funding to the VCFSE sector that supports projects enabling people to feel more confident about health and wellbeing and increasing the number of people accessing vaccination programmes across Coventry and Warwickshire.

Proposals will focus on reaching people who are less likely to access health and wellbeing services through traditional pathways. A collaborative approach to co-design, demonstrating how the proposed activities and particular organisations involved can reach into and engage communities specified below as identified by ICB.

Clinical administration of vaccination and delivery of any other clinical intervention will not form part of proposals, although there is the expectation that the proposal could include opportunities for pop-up clinics or similar services, delivered through clinical services and community projects already in place.

**Areas and Communities of Focus as identified by ICB:**

Coventry and Warwickshire with a focus on

* Central Coventry
* Nuneaton
* Black African
* Black Caribbean
* Pakistani
* Bangladeshi
* Faith communities
* Deprived communities

**Timescales**

All funding will need to be allocated no later than 31st January 2025 and used by 31st March 2025

All organisations who are awarded funding will need to submit a closure report no later than 30th April 2025

**How to apply**

Please complete the form below and send to [karen.jones@wcava.org.uk](mailto:karen.jones@wcava.org.uk) no later than 16:00 on 27th December 2024

It is recognised and acknowledged that the funding and timescale of this project is very challenging for all involved.

We ask all organisations who are able to do so, that you endeavour to support those who will submit proposals, either directly or indirectly. We invite you to recall the original intention and creation of the VCFSE Collaborative which is guided by the principles of equity of access, primacy of place and ultimately to provide voice and opportunity to our local communities.

**Who can apply**

Voluntary, Community, Faith & Social Enterprise Organisations who deliver services in Coventry and Warwickshire and who can demonstrate via the proposal that they are able to effectively commit to and reach the areas and communities of focus as specified.

**Exclusion criteria**

* Groups or organisations that are politically focused
* Individuals
* Statutory Organisations

**The following proposals will not be considered:**

* Personal profit or gain
* Items or work already carried out before the grant awarded
* Loans or debt repayments
* Activities related to statutory obligations
* Existing contractual obligations within the ICS
* Promotion religious or political beliefs

**General Guidance**

Recognising the challenging timescales of this project we advise you consider existing projects, groups and communities that you could utilise to deliver this work.

Examples may include known regular gatherings within community spaces at which you could offer to provide information sessions or arrange to facilitate a pop-up vaccination opportunity via local healthcare providers.

We are keen to invite proposals that support a creative and innovative approach to problems concerned with vaccination hesitancy as well as more general confidence with health and wellbeing, specific to the identified communities.

The measurement of success is not prescriptive, although we ask you to refer to the overall aim of increasing the number of people accessing vaccination programmes and to enable increased confidence about general health and wellbeing.

**Proposal process**

Proposals submitted using the form below and submitted by email to [karen.jones@wcava.org.uk](mailto:karen.jones@wcava.org.uk) and no later than 16:00 on 27th December 2024

All applications will be considered by a panel formed from members of the VCFSE Collaborative Reference Group and who do not belong to an organisation that has submitted a proposal.

All applications will be informed of outcomes within 1 week of submission.

Successful applicants will be notified directly of arrangements and timescales for receipt of funding.

**Scoring criteria**

The awarding decisions will be based on proposals that best contribute to the areas of focus identified within this grant and recognise the ICS Vision outlined in the CORE20Plus5 framework.

|  |  |
| --- | --- |
| **Criteria** | **Maximum Points** |
| Organisation who is able to connect with and deliver in Central Coventry and Nuneaton | 3 |
| Organisation who is able to connect with arrange delivery of proposal within the following communities (please tick all who will be part of your proposal):   * Black African * Black Caribbean * Pakistani * Bangladeshi * Faith communities * Deprived communities | 6 |
| Demonstrates collaboration with other organisations | 3 |
| Demonstrates an understanding of the challenges faced in the identified communities | 3 |
| Proposal includes timescale of delivery | 3 |
| Proposal has clear explanation of how the funding will be used | 3 |
| Proposal demonstrates an awareness of how to measure impact | 3 |

**Proposal Form**

|  |  |
| --- | --- |
| **General Organisational Details** | |
| **Name and address of your organisation** |  |
| **Type of organisation** | Un-constituted group  Unincorporated community association  Registered Charity  Charitable Incorporated Organisation  Company Limited by Guarantee  Community Interest Company  Town or Parish Council  Other (please state) |
| **Main contact details**  **Name, Position, email and phone** |  |
| **Will you be working with another organisation to deliver the work** |  |
| **If yes, please state who** |  |
| **Proposal Details** | |
| **Timescales – dates of when delivery of the project will start and finish** | |
|  | |
| **How much funding are you requesting?** | |
|  | |
| **Breakdown of how you will spend funding** | |
|  | |
| **Which areas will you be delivering your project in?** | |
| Central Coventry  Nuneaton  Other areas – please state: | |
| **Which of the following communities will you aim to deliver to?** | |
| |  |  | | --- | --- | | Black African  Black Caribbean  Pakistani  Other – please state | Bangladeshi  Faith communities  Deprived communities | | |
| **A brief outline of how your proposal considers aspects of the CORE20Plus5 Vision?**   * Prioritising prevention and improving future health outcomes through tackling health inequalities * Improving access to health and care services and increasing trust and confidence * Tackling immediate system pressures and improving resilience | |
|  | |
| **Description of how you will deliver the aims of the project (ie: support and build on pop-up opportunities etc)**  *(enabling people to feel more confident about health and wellbeing and increasing the number of people accessing vaccination programmes across Coventry and Warwickshire)* | |
| **Please provide a brief outline of how you intend to measure the success and impact of your project (this can be expanded upon and/or changed at a later date if needed)** | |
|  | |
| **Anything else you would like to tell us in relation to securing this funding?** | |
| **Please confirm the following statements**  We understand that if successful in securing funding:   * We agree to complete a short project closure report no more than 6 weeks after the project ends, which will include a measurement as to the success and impact of the project and lessons learnt * We will provide a short bi-weekly update to the VCFSE Programme Manager on the progress of the project * We will provide documents which give assurance of our constitution and governance as required * That delivery of the project and use of the funds will be complete no later than 31st March 2024 | |
| **Applicants signature on behalf of submitting organisation** | |
| **Applicants name and position** | |
| **Date** | |

**Protecting your data**

The information you provide will only be used for the purpose intended. By administering the Vaccination and Wellbeing funding 2024/25 Warwickshire CAVA reserves the right to contact you in the coming months for feedback using the contact details provided.

The information will be stored on electronic equipment maintained by Warwickshire Community and Voluntary Action (Warwickshire CAVA). Warwickshire CAVA is registered with the Information Commissioner’s Office as a data controller under the Data Protection Act (1998). For more information and to view Warwickshire CAVA’s privacy policy please visit: [www.wcava.org.uk/privacy-policy](http://www.wcava.org.uk/privacy-policy)

**FOR WCAVA/VCFSE Collaborative Office Use Only**

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| --- | --- |
| Name of group applying for grant: |  |
| Date application received: |  |
| Panel Date: |  |
| Grant awarded: | YES / NO |
| Amount applied for: | £ |
| Amount awarded: | £ |